



## MINUTES OF COMMITTEE MEETING

**Date:** 19/03/19

**Time:** 19:00

**Location:** 4A Pilkington Library

**Attendees:** (CH) Callum Hatzel – Chair  
(KG) Katie Greene (arrived an hour late) – Secretary  
(SW) Stephen Westcott – Treasurer  
(AG) Anthony Gillard – Trip Secretary  
(TJ) Tom Jobbins – Trip Secretary  
(BG) Ben Gunn – Social Secretary  
(TC) Tom Collis – Publicity Secretary  
(OG) Oliver Grant – Kit Secretary  
(BAG) Ben Garratley – Webmaster  
(TG) Thomas Griffiths – Previous Trip Secretary  
(GB) George Baakewell-Smith – previous or current trip sec?

**Apologies:** (LD) Lily Draper

### **Absent:**

N.B: Actions to be taken by committee members appear in **bold type**.

**The meeting began with BG giving internet computer help to CH to get the minutes from the last meeting**

### 1) Minutes and Actions



- ✓ The last minutes of the meeting dated 19/03/2019 were agreed as a true and accurate record of the meeting.
- ✓ All actions recorded in the minutes from that meeting were completed by the stated deadline save for those listed below.

## 2) Previous Trips

### **Dovedale: 17<sup>th</sup> March**

- Dovedale was a big success.
- The weather was nice.
- Kit all needs to be returned – AG and TJ return to OG
- Request the other bus driver next time

## 3) Upcoming Trips

### **Scotland: 15<sup>th</sup> -19<sup>th</sup> April**

- Three empty spaces
- Meeting tomorrow to plan
- We have enough drivers

### **Bank Holiday (Pembrokeshire): 3<sup>rd</sup> -6<sup>th</sup> May**

- Need to book room for Booking evening -BG
- Post on the page and send email to members when booked. - AG



#### 4) Socials

##### **Bierkeller: 23<sup>rd</sup> March**

- Emma has this covered
- All tickets bought

##### **Easter Egg Hunt: 24<sup>th</sup> March**

- BG is all over this. The man with a plan. Sadly details cannot really be disclosed in the interest of not spoiling it for those taking part.

##### **41<sup>th</sup> party: 22<sup>nd</sup> June**

- BG in contact with Village Bar. Waiting to hear back regarding availability, price and other details. As soon as all is clear, BG will book.

##### **11<sup>th</sup>-12<sup>th</sup> May Social Like Adventure Golf: 11<sup>th</sup> May**

- BG pick a thing to do and make it happen

#### 5) Publicity

- Flag? Ordered we think
- Newspaper might not happen: sounds like it's dead in the water
- No update on Student beehive

#### 6) Treasurer



- No idea – Freya will show Stephen the ropes tomorrow
- Balance: £1497.11
- Stephen also has some cash.
- Everyone has paid for Dovedale

## 7) Webmaster

- BAG has updated some pictures
- BG is able to send emails: nobody else has tried
- TG wants to re-ignite the tradition of keeping a page with stupid things people have done on the website -BAG
- Update the hall of fame and committee fines page– BAG
- Update instagram -CH/BAG
- New members haven't been getting emails in the past few week: Sort it out - BAG

## 8) Kit

- Do inventory check before easter holidays -OG
- Club has one working tent? According to TG
- AG will liase with OG over easter holidays to check the state of tents
- BYOT (Bring your own tent) – Pembrokeshire (Can we get a grant? -CH)
- Add rope to kit OG
- Buy tents with a grant
- OG/CH needs to make nice shopping list of what we need/want



## 9) A.O.B

- BG has the T-shirts now
- CH- ask about health and safety
- BG needs to make more concise minutes
- TG will go through some booking and trip stuff with AG and TJ
  
- **Next meeting: Wednesday 27<sup>th</sup> March 2019**

## 10) Actions

Name	Action	Completion Deadline	Done
CH	Apply for the grant for kit	Earliest July	
CH	Find out what the situation is with insurance and training	ASAP	
TC	Chase up Beehive for sponsorship money	26/02/2019	
OG	Fix the food sheet	08/03/2019	
BG	Plan Easter egg hunt	24.03.19	
TC	Get quotes from ASAP and Example for flags	ASAP	Flags ordered
BG/NT	Book lecture theatre for Booking evening	ASAP	
TC	Contact members for newspaper articles	ASAP	
TC	Produce a newspaper	11.05.19	
BG	Continue the excellent job you've been doing of handing out T-shirts	ASAP	
BG	Continue with the booking of Village Bar	ASAP	
FP	Liase with BG over t-shirt list	ASAP	Yes
BAG	Figure out c-panel	ASAP	Yes
AG	Snack	27/03/2019	

LSU  
**HIKING  
 CLUB**

TG+AG+ TJ	Go through training of how to organise a trip and whatnot	27/03/2019	
BG+AG	Tell people about the booking evening	ASAP	
FP+SW	Treasurer handover	20/03/2019	
BAG+M S	Add new committee as admin on the website	27/03/2019	
BG	Book room for next meeting	27/03/2019	