



## MINUTES OF COMMITTEE MEETING

**Date:** 31/10/18

**Time:** 18:45

**Location:** YY Building

**Attendees:** (AV) Alessa Voigt – Chair  
(TG) Thomas Griffiths – Vice Chair/ Trip Secretary  
(FP) Freya Pryce - Treasurer  
(GB) George Bakewell-Smith – Trip Secretary  
(TC) Tom Collis – Publicity Secretary  
(EL) Emma Lloyd – Social Secretary

**Apologies:** (MS) Matt Smith – Webmaster  
(NT) Nhyoumila Tuladhar – Secretary/ Kit Secretary

**Absent:** None

N.B: Actions to be taken by committee members appear in **bold type**.

### 1) Minutes and Actions

- ✓ The last minutes of the meeting dated 24/10/2018 were agreed as a true and accurate record of the meeting.
- ✓ All actions recorded in the minutes from that meeting were completed by the stated deadline save for those listed below.



## 2) Previous Trips

### Peak District Navigation Weekend: 26<sup>th</sup>- 28<sup>th</sup> October 2018

- Everything went as planned

## 3) Upcoming Trips

- None this weekend
- In process of organising the next trips

## 4) Socials

### White board Punch Party: 2<sup>nd</sup> November 2018

- Budget of £100-£150
- Alessa and Alex to help with preparations
- £3 entry fee for non-member
- LSU Nights wristbands will be collected by Tom on Friday

### Christmas meal

- 30<sup>th</sup> November at Orange Tree in collaboration with the Kelso
- Possibly free drinks, depending on the sponsorship money
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### Other social

- Pub club rescheduled for 15<sup>th</sup> November
- Will (Former committee member) will take over the pub club from Emma this Thursday
- Escape room booked, Alessa will attend instead of Emma

## 5) Publicity

- **Tom seeking sponsorship from Archery place**
- Emma lacks ethics in seeking sponsorship
- Tom and Alessa will look into sponsorship ASAP

## 6) Treasurer

- £2195.52 currently in the account, however there are still coaches to pay for



- Membership money should be arriving into the account

## 7) Webmaster

- None

## 8) Kit

- Zach has the head torches and essential kit (maps, emergency shelters, whistles)
- New **flag**

## 9) A.O.B

- Next meeting YY (7<sup>th</sup> November)

## 10) Actions

Name	Action	Completion Deadline	Done
EL	Ask Orange Tree what's the maximum amount of people and confirm a date	26/10/18	done
TC	Go see Guilia about sponsors	ASAP	Done
NT	Gather all the kit together	ASAP	Done
FP	Budget for the punch party?	31/11/2018	Done
ALL	Revise booking forms	Before the next booking evening	
NT	New flag	ASAP	
FP	Bring snacks	30/10/2017	