



## MINUTES OF COMMITTEE MEETING

**Date:** 24/10/18

**Time:** 19:00-20:00

**Location:** Design School

**Attendees:** (AV) Alessa Voigt – Chair  
(TG) Thomas Griffiths – Vice Chair/ Trip Secretary  
(NT) Nhyoumila Tuladhar – Secretary/ Kit Secretary  
(FP) Freya Pryce - Treasurer  
(GB) George Bakewell-Smith – Trip Secretary  
(TC) Tom Collis – Publicity Secretary

**Apologies:** (MS) Matt Smith – Webmaster  
(EL) Emma Lloyd – Social Secretary

**Absent:** None

N.B: Actions to be taken by committee members appear in **bold type**.

### 1) Minutes and Actions

- ✓ The last minutes of the meeting dated 17/10/2018 were agreed as a true and accurate record of the meeting.
- ✓ All actions recorded in the minutes from that meeting were completed by the stated deadline save for those listed below.



## 2) Previous Trips

### Ladybower: 21<sup>st</sup> October 2018

- 33 people attended
- Easy to manage, split into 2 group
- Both routes were organised well
- Tired at the end of the hike, should be moved to coach earlier
- Time the routes to finish at a similar time, flatter easier route

## 3) Upcoming Trips

### Peak District Navigation Weekend: 26<sup>th</sup>- 28<sup>th</sup> October 2018

- Split into groups: one for freshers for navigating and one for returners
- Double check the list of people going
- Sufficient drivers
- **Check with Zac about early car**

## 4) Socials

### Pumpkin Carving: 18<sup>th</sup> October 2018

- Successful and good turn out
- A bit cold

### White board Punch Party: 2<sup>nd</sup> November 2018

- DC confirmed as the venue
- What is the budget and numbers for the punch party?

### Christmas meal

- Max 40 people
- Friday 31<sup>st</sup> November



## 5) Publicity

- Ask Merlin archery for sponsorship
- More information needed for sponsorship
- All original designs are on hand

## 6) Treasurer

- No money has come into the account
- **Speak to Guilia, if money doesn't come in by end of the week**
- Chase up the person who hasn't paid for the membership

## 7) Webmaster

- It's up-to-date

## 8) Kit

- All the kit including Freya's torches are all together
- Next year's kit sec should have a big space to put the kit
- New **flag**

## 9) A.O.B

- Next meeting YY (31<sup>st</sup> October)

## 10) Actions

Name	Action	Completion Deadline	Done
EL	Ask Orange Tree what's the maximum amount of people and confirm a date	26/10/18	done
TC	Go see Guilia about sponsors	ASAP	Done
NT	Gather all the kit together	ASAP	Done
FP	Budget for the punch party?	31/11/2018	Done
ALL	Revise booking forms	Before the next booking evening	
NT	New flag	ASAP	
TC	Bring snacks	30/10/2017	