

LSU HIKING CLUB

MINUTES OF COMMITTEE MEETING

Date: 17/04/18
Time: 19:30-20:30
Location: Pilkington Library 4C

Attendees:

(AV) Alessa Voigt – Chair
(TC) Tom Collis - Publicity Sec
(MRT) Maddie Ryan Tucker - Secretary
(EL) Emma Lloyd - Social Secretary
Jack Blackman - Trip Sec and Vice
(JB) Chair
(FP) Freya Pryce - Treasurer
(TG) Thomas Griffiths - Trip Sec
(JR) Jake Robinson
(NT) Nhyoumila Tuladhar - Kit Secretary
(MS) Matt Smith - Webmaster
(HB) Hannaan Bhatti

Apologies:

Absent: None

N.B.: Actions to be taken by committee members appear in **bold type**.

1) Minutes and Actions

- The last minutes of the meeting dated 13/03/18 were agreed as a true and accurate record of the meeting.
- All actions recorded in the minutes from that meeting were completed by the stated deadline save for those listed below.

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- JB tried to get in touch with Snowdonia bunkhouse to no avail, he is now going through the Union and will move the process along if they don't reply.

2) Previous Trips

Scotland

- Lack of necessary kit, no crampons, no maps
- A lot of people were happy with cereal/toast over cooked breakfast, so in the future we should cut down on how many cooked breakfasts we do to save time and prevent waste. We could still cook bacon and eggs if people want.
- **JB TG to send out trip feedback forms**

3) Upcoming Trips

Redmires Reservoir 29th April

- £15

Pembrokeshire 4th-7th May

- £60
- We need to make sure we have enough tents, and if necessary buy more

Snowdonia 2.0 18th-20th May

- £50

Cotswolds 13th May

- £15

4) Socials

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Socials

- Orange Tree social after Booking Evening on the 19th April
- Fenways Group Meal everyone to put order in and encourage others to do so before the week of the 4th. 30 spaces
- Paintballing has been in high demand, so we can work out a date at the Booking Evening

5) Publicity

- TC has placed orders for T-shirts
- TC will investigate t-shirt colours
- **Committee to pay £10 for their hoodie**
- **TC to make Booking Form for the evening**

6) Treasurer

- FP has been doing all the refunds
- £1213.04
- Claims are starting to come through for Scotland fuel
- Bunkhouses have come through
- £360 + ~£700 to go out and fuel

7) Webmaster

- **Move everything to Drive**
- **MS to organise pictures after exams**
- **MS will move all the stuff from Dropbox**
- **MS will chase up Google Form issues**

8) Kit Sec

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- **AV to check how many tents we have, and investigate the Disappearance of the Crampons**
- When committee are running trips they need to count in and count out whistles
- A hand mixer for trips would be useful
- **AV RB to get kit from AF's house and look through it to inventory it, as RB is an Excel wizard**
- After kit check, we need to review how many First Aid Kits, whistles and compasses we have, and potentially buy more
- In the future better coordination between Trip Secs and Kit Sec is needed to prevent ordering food we already have; a formalised inventory system should help this

9) A.O.B

- **JB TG to add costs of trips to website**
- **MRT to post on pub club about Booking Evening**

10) Actions

Name	Action	Completion Deadline	Done
MS	To update EL committee profile with the accurate one	ASAP	
MS	Look into Google Forms	ASAP	
MS	Organise pictures once exams are finished	20/06/2018	
AV	Investigate missing crampons, and find out how many tents we have	ASAP	
AV	Do inventory with RB	ASAP	
MRT	Post on Pub Club Page about Booking Evening	ASAP	Done
JB TG	Add costs of trips to website	ASAP	Done
MRT	Make PowerPoint for Booking Evening	19/04/2018	
TC	Make Booking Forms for Booking Evening	19/04/2018	
FP TC	Make a likes/dislikes thing for committee profile, email to MS	ASAP	
JB	Look into whether the Union can help us with Snowdonia refund	ASAP	

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JB MS MRT	Bring laptops to Booking Evening	19/04/2018	Done
MS	Update committee page once he has information	ASAP	
ALL	Move stuff to drive	End of time	DONE by MS!
ALL	Everyone who wants a hoodie to pay £10	ASAP	
MRT	Book room for next meeting 24/04/2018	ASAP	Done
TG	Will bring snacks	24/04/2018	