

LSU HIKING CLUB

MINUTES OF COMMITTEE MEETING

Date: 03/12/19

Time: 19:00-19:30

Location: WWW

Attendees:

(CH) Callum Hatzel – Chair
(JR) Anthony Gillard – Trip Secretary
(BG) Ben Gunn – Social Secretary
(MRT) Madeleine Ryan Tucker - Secretary
(TJ) Tom Jobbins - Trip Secretary
(BG) Ben Garratley - Webmaster
(LD) Lily Draper – Social Secretary

(SW) Stephen Westcott – Treasurer
(OG) Ollie Grant - Kit Secretary
(TC) Tom Collis – Publicity Secretary

Apologies:

Absent: None

N.B.: Actions to be taken by committee members appear in **bold type**.



1) Minutes and Actions

- The last minutes of the meeting dated 19/11/19 were agreed as a true and accurate record of the meeting.
- All actions recorded in the minutes from that meeting were completed by the stated deadline save for those listed below.
- This meeting was moved to an online chat for convenience.



2) Previous Trips

None

3) Upcoming Trips

TBC...

4) Socials

Christmas Meal - 7/12/2019

- **LD to sort out awards and decorations for the Christmas meal**
- **LD to check invoices were being paid**
- **LD to submit passenger lists**
- **CH to try and get an updated list from the member's dashboard of attendees**
- **BG to send non-member forms in to Giulia at the union**
- 40 tickets sold!

5) Publicity

- CH has passed on the complete list to TC for pants
- TC has ordered 11 men's and 10 women's underwear, which will hopefully be arriving in time for next term's booking evening
- TC has the rest of the shirts if anyone wants them



6) Treasurer

- Nothing to discuss

7) Webmaster

- Website is good now!
- **BAG is looking into renewing the website**

8) Kit

- Nothing to discuss

9) A.O.B

- Choose date for Booking Evening

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10) Actions

Name	Action	Completion Deadline	Done
LD	Sort out awards and decorations for the Christmas Meal	07/12/2019	
LD	Check invoices have been paid	ASAP	
LD	Submit passenger lists	07/12/2019	
CH	Attempt to get updated list from member's dashboard of attendees	ASAP	
BG	Send non-member forms in to Giulia at the union	ASAP	
BAG	Investigate renewing website	ASAP	
TJ	Source food and host cereal night	10/12/2019	