



## MINUTES OF COMMITTEE MEETING

**Date:** 27/03/19

**Time:** 13:00

**Location:** 4A Pilkington Library

**Attendees:** (CH) Callum Hatzel – Chair  
(KG) Katie Greene – Secretary  
(SW) Stephen Westcott – Treasurer  
(BG) Ben Gunn – Social Secretary  
(OG) Oliver Grant – Kit Secretary  
(BAG) Ben Garratley – Webmaster  
(AV) Alessa Voigt – Member  
(GBS) George Bakewell-Smith – Member

**Apologies:** (LD) Lily Draper – Social Secretary  
(AG) Anthony Gillard – Trip Secretary  
(TJ) Tom Jobbins – Trip Secretary  
(TC) Tom Collis – Publicity Secretary

**Absent:** None

N.B: Actions to be taken by committee members appear in **bold type**.



## 1) Minutes and Actions

- ✓ The last minutes of the meeting dated 19/03/2018 were agreed as a true and accurate record of the meeting.
- ✓ All actions recorded in the minutes from that meeting were completed by the stated deadline save for those listed below.
- Grant application begins in July (ongoing action)
- CH needs email address to chance training and insurance
- Beehive sponsorship money is with the union but not been deposited into the hiking account
- OG still needs to sort food spreadsheet
- Newsletter may not be a thing this year due to time shortage
- Still waiting on the VillageBar

## 2) Previous Trips

NA

## 3) Upcoming Trips

### Scotland

- Four empty spaces
- Four drivers confirmed
- Going to start organising routes

### Pembrokeshire 03/05/19 – 06/05/19

- Going with 10 spaces but campsite is fairly flexible if we have more drivers

### Wenlock Edge – 19/05/19

- Looking to just drive there based on numbers to not make a loss on bus booking



## 4) Socials

### Bierkeller – 23/03/19

- Success!

### Easter Egg Hunt – 24/03/19

- Also Success
- Some angry hikers about putting tape on trees
- Were out for about 3 hours
- Very good feedback

### 41th Birthday Party - 22/06/19

- No update – VillageBar not coming back to us
- Update invitees with confirmed date change
- **BG ask golf club for date availability**
- **BG to confirm with VillageBar availability by Friday or else we'll go with the golf club (if they're available.)**

### Adventure Golf – 12/05/19

- Nottingham
- Can pay on the night
- Will only need to notify them if we'll be bringing more than 10 people

### Punch Party - 10/05/19

- **BG to get in touch with DC common room to book**
- **BG to find out how to get FND queue jump wristbands**
- Will be important to evacuate people by 11 o'clock to reach the union before last entries

### Hollywood Undead

- BG would like company and therefore needs someone to go with him, he will let people know at the booking evening that he will provide transport if they want to come and buy tickets.



## 5) Publicity

- SW really wants committee hoodies
- The position of publicity will be advertised at the booking evening
- It was discussed why publicity is hard to fill but no conclusions were made

## 6) Treasurer

- One drivers fuel costs were significantly greater than the rest for the Yorkshire Dales trip which raised questions.
- **AV will talk to this member to find out how much driving has been done outside of the trip and whether this is a valid claim.**
- Current balance: £1,350.22

## 7) Webmaster

- Hall of Fame updated – **BAG to include all previous entries on the website.**
- Committee page updated – need to update description. **Committee to send BAG their committee profiles.**
- **Committee to find a picture to be used for BAG's committee profile**
- Email list has been updated so now all members should be able to receive emails
- **BAG to look into whether the website can automatically update the number of spaces available when a diver has been added.**

## 8) Kit

- AG and OG will meet this afternoon to sort out tents
- **AV to look if the hiking club rope has been absorbed into her things**
- There should be more chance of members being able to bring their own if they are warned before the Easter holidays. **CH to mention this in the booking evening**

## 9) A.O.B

- Booking evening
- **Committee to make slides for booking evening and return to CH by tonight**
- **All to check whether they can get into their committee email accounts.**
- Committee to arrive at 6:30
- **CH, KG, BAG to bring laptops**

LSU  
**HIKING  
 CLUB**

10) Actions

Name	Action	Completion Deadline	Done
BG	Ask golf club for date availability	ASAP	
BG	Confirm with VillageBar availability by Friday or else we'll go with the golf club (if they're available.)	29/03/19	
BG	Get in touch with DC common room to book	ASAP	
BG	Find out how to get FND queue jump wristbands	ASAP	
AV	Will talk to this member to find out how much driving has been done outside of the trip and whether this is a valid claim	ASAP	
BAG	Include all previous entries on the website.	ASAP	
ALL	Send BAG their committee profiles.	27/03/19	
ALL	Find a picture to be used for BAG's committee profile	ASAP	
BAG	Look into whether the website can automatically update the number of spaces available when a diver has been added.	ASAP	
AV	Look if the hiking club rope has been absorbed into her things	ASAP	
CH	Mention to members to bring tents back after Easter in the booking evening	28/03/19	
ALL	Make slides for booking evening and return to CH by tonight	27/03/19	
AL	Check whether they can get into their committee email accounts.	ASAP	
CH, KG, BAG	Bring laptops	28/03/19	
BAG	Bring snacks to booking evening	28/03/19	
AG	Bring snacks to the next meeting	TBC	
KG	Book room for next meeting	TBC	